



Expression of Interest:

The Town of Bruce Mines is Seeking a Full-Time Municipal Administrator

MUNICIPAL ADMINISTRATOR: Council for the Corporation of the Town of Bruce Mines is seeking an individual with the right competency and fit to transition into the role of the Municipal Administrator upon the retirement of the current administrator. The Municipal Administrator is also designated Town Clerk. If you are a leader, a problem solver, with excellent communication skills, who may have experience working in the municipal sector, are familiar with the role of the Municipal Clerk, and knowledgeable about human resource management, Council is looking to add your perspective, skill, and experience to our administrative team.

The Town of Bruce Mines is nestled on a picturesque bay on the shores of Lake Huron sixty-five (65) kilometres east of Sault Ste. Marie. Bruce Mines is a small, vibrant community steeped in history. Council's overall goal is to ensure that we successfully/efficiently deliver services to ratepayers as well as to facilitate, the growth, resilience, and sustainability of the Town. If you are interested in working with us, we would like to invite you participate in our recruitment process.

At this time Council is not accepting resumes for this position.

Council would like to invite you to submit your Expression of Interest [EOI] in the prescribed format by noon Friday, August 12, 2022. To participate in our recruitment process, all interested parties must register by emailing your full name, address, and contact information to humanresources@e4m.solutions by noon Friday, August 5, 2022. You will then receive the EOI forms Friday, August 5, at 4 p.m. for you to review and prepare your submission.