



The Corporation of the Town of Bruce Mines

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MAYOR: LORY PATERI
CLERK: JUDY DAVIS

MINUTES OF FEBRUARY 5TH, 2024 COUNCIL MEETING IN THE BRUCE MINES MUNICIPAL BUILDING AT 6:00 PM.

PRESENT:

MAYOR LORY PATERI

COUNCILLORS - MARIOLA MORIN, JODY ORTO, SHANE ROCK AND JAMIE STOPE

MUNICIPAL ADMINISTRATOR JUDY DAVIS

PUBLIC WORKS OFFICER TOM PHILLIPS

OBSERVERS - MASON WATSON

DELEGATION - TARRA LEVEILLE, TOWN OF BRUCE MINES COMMUNITY SERVICES AND EVENTS COORDINATOR

1. Call to order at 6:02 p.m. in the Bruce Mines council chambers.
 - a) Land Acknowledgment
2. Declarations of Conflict of Interest
Councillor J Orto
Councillor M Morin
3. Approval of Agenda

MOTION NUMBER: 2024-18

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPE

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE AGENDA AND THE ADDENDUM TO THE AGENDA FOR THE REGULAR MEETING OF COUNCIL FEBRUARY 5, 2024.

CARRIED.

4. Committee of Adjustment/
Council of the Whole:
 - a)
5. Delegations:
 - a) Tarra Leveille, Community Services and Events Coordinator. Review of 2024 draft calendar of events and budget estimates. Resolution.
 - Council was presented with Ms. Leveille's proposed calendar year of events.
 - Ms. Leveille detailed the proposed budget necessary for a full year of events keeping in mind there is potential revenue and possibly funding which will offset the costs.

-In order that Council was aware of the detailed costing that has gone into each planned event, Ms. Leveille went through the largest project - March Break Camp For Kids. Every item, every purchase or licence required was well documented.

-While Council is considering the proposal and budget request, Ms. Leveille asked for the funds required to run the events for at least the next three months.

MOTION NUMBER: 2024-19

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

WHEREAS THE COMMUNITY SERVICES AND EVENTS COORDINATOR (TARRA LEVEILLE) HAS PRESENTED COUNCIL WITH A 2024 DRAFT CALENDAR OF EVENTS AND DRAFT PROPOSED BUDGET;

THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE THREE MONTH EVENTS COST OF \$4,600.34. CARRIED.

6. Reports:

i) PWO

a) Report

- Hall kitchen. Options available to satisfy the Algoma Public Health Assessment and requirements for kitchen compliance.

- Jail structure and timing for work to be completed keeping in mind the application for funding.

- Medical Centre. Ongoing HVAC issues and the need for an air quality assessment.

- Water and sewer lateral and Mitchell Street
- Minutes of the Roads Meeting held January 24, 2024.

- 2024 surface treatment request and Amalgamated Tender Resolution.

-Plummer Booster Station, PLC (Programmable Logic Control) needs updating. OCWA working on a Tender for the PLC. In the mean time, a pressure sensor is the appropriate remedy.

- Council asked to consider back-up power for the garage for 2024 budget.

- API to energize three streetlights

- Sand on sidewalks discussion over the 1/4" sand.

- All equipment performing well, minor maintenance will be performed.

MOTION NUMBER: 2024-20

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES AN AIR QUALITY ASSESSMENT AT THE CENTRAL ALGOMA HEALTH CENTRE BY NORTHERN AIR QUALITY IN THE AMOUNT OF \$1,500.00 + HST. CARRIED.

MOTION NUMBER: 2024-21

MOVED BY: COUNCILLOR STOPE

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES TENDERS THE FOLLOWING AT THE EARSA AMALGAMATED TENDER:

8000 M² SURFACE TREATMENT

CARRIED.

MOTION NUMBER: 2024-22

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPE

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES GOING TO TENDER FOR PAVING BRUCE BAY ROAD FROM HWY. 17 TO COPPER BAY ROAD. CARRIED.

MOTION NUMBER: 2024-23

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPE

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE PURCHASE OF A PRESSURE SENSOR FOR THE PLUMMER BOOSTER STATION AT A COST OF \$2,000, INSTALLED. CARRIED.

ii) CBO/Zoning

iii) Clerk

a)

a)

- OCWA / Penokean waste water update
- Vesting 18 Prout: application to Land Registrar completed.
- Algoma Public Health inspection of the community hall kitchen.
- Virtual Grant Writing Seminar attended
- Trailblazers pursuing the Ontario Trillium "Capital Grant" funding as well as the NOHFC funding for trails, signs, shed and jail.

b)

NOHFC Community Enhancement Program-Rural Enhancement Stream - Indigenous Communities and Communities under 1,500 population. Funding for trails and jail including enhancements, maintenance, and signs. Total project Phase 1 \$109,800: funding sources NOHFC Conditional Grant \$98,820, Applicant Cash \$ 10,980. Resolution.

MOTION NUMBER: 2024-24

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES MAKES APPLICATION TO NOHFC CONDITIONAL GRANT FOR TRAIL FUNDING - TOTAL PROJECT PHASE 1 \$109,800.00 WITH NOHFC GRANT OF \$98,820 AND TOWN PORTION OF \$10,980.00. CARRIED.

7. Minutes: a) Minutes of the Regular Meeting held January 8, 2024.

MOTION NUMBER: 2024-25

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REGULAR COUNCIL MEETING MINUTES OF JANUARY 8, 2024, AS PRESENTED. CARRIED.

8. Old Business: a)

9. Committee Reports:

- i) Admin/student/hall: a) 2023 Tax Sales - discussion. Proceed with the 2023 after 3 years. Resolution.

MOTION NUMBER: 2024-26

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES PROCEEDS WITH THE 2023 TAX SALES FOR ALL PROPERTIES IN 3 OR MORE YEARS ARREARS. CARRIED.

- b) Community Hall: kitchen inspection Dec/23. Compliance issue regarding sanitation. Quotes for sink system versus commercial dishwasher. Resolution.

MOTION NUMBER: 2024-27

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE PURCHASE OF COMMERCIAL DISHWASHER AT A COST OF APPROXIMATELY \$5,000.00. FUNDS TO COME FROM RESERVES. CARRIED.

- c) Community Hall Rates: Executive Assistant's analysis of fees and summary of surrounding areas fees. Resolution.

MOTION NUMBER: 2024-28

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR STOPES

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES LOOKS AT REVISING THE BRUCE MINES COMMUNITY HALL SCHEDULE OF FEES TO BE MORE COMPARABLE TO SURROUNDING MUNICIPALITIES' HALL FEES; AND APPROVES SCHEDULE "A" AS THE FEE SCHEDULE FOR HALL RENTALS INCLUDING THE ADDITION OF NEW CATEGORIES. **DEFERRED.**

- ii) Fire Dept.:
 - a)

- iii) Health Centre/
Huron North West:
 - a) Air Quality Assessment: Quote for \$1,500 from Northern Air Quality Services (Sudbury). To complete an assessment of the HVAC system in its entirety. See PWO report.
 - b) Algoma Public Health, Board of Health Meeting Minutes, October 25, 2023

- iv) Library:
 - a) Regular Board Meeting Minutes Dec 14/23

- v) Culture and Tourism:
 - a) Hourly wage for returning attendants with seniority. New attendants are offered the minimum wage \$16.55/hr. Senior attendants (2 or more years of experience) take on more responsibility and training of new employees. An hourly wage of \$17.25/hr is being sought for senior attendants.

MOTION NUMBER: 2024-29

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES AN HOURLY WAGE INCREASE FOR RETURNING SUMMER STUDENT ATTENDANTS WITH TWO OR MORE YEARS EXPERIENCE - NEW ATTENDANTS \$16.55/HR (MIN. WAGE), RETURNING ATTENDANTS \$17.25/HR. **CARRIED.**

- vi) Planning:
 - a)

- vii) Recreation:
 - a) Trailblazers - minutes of meeting held January 14, 2024
 - b) GWTA 2024 - Great Waterfront Trail Adventure. Thursday and Friday, August 15 & 16, 2024. Request to Bruce Mines to be an "overnight host". The request is specifically for the use of the hall for free.

MOTION NUMBER: 2024-30

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF THE GREAT WATERFRONT TRAIL ADVENTURE FOR USE OF THE BRUCE MINES COMMUNITY HALL ON AUGUST 15, AND 16, 2024, AT NO CHARGE.

CARRIED.

- c) The Trailblazers sent Council a thank you card commending the efforts of the Town’s participants and making special mention of Ms. Leveille’s energy and personality stating she is an “asset to our Trailblazers team”.
- viii) Tri-Neighbours:
 - a) Minutes of Regular Zoom Meeting held December 14, 2023.
- ix) Water/Wastewater/OCWA:
 - a) SGS Certificate of Analysis.
 - b) Analysis of OCWA’s report titled Bruce Mines STP Influent Review and Impacts of the New Abattoir, dated October 19, 2023. Second analysis refuting findings of the OCWA report. Report summarizing the effects of SWW (slaughterhouse waste water) on the Town’s lagoons.
 - c) OCWA Quote # 3706141. \$10,784.06 (taxes incl.). To complete documents and Operations Manual in accordance with the new CLI/ECA requirements.

MOTION NUMBER: 2024-31

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES ACCEPTS OCWA QUOTE #3706141 IN THE AMOUNT OF \$10,784.06 (TAX INCL.) TO COMPLETE DOCUMENTS AND OPERATIONS MANUAL IN ACCORDANCE WITH THE NEW CLI/ECA REQUIREMENTS, FUNDS TO COME FROM WATER RESERVE.

CARRIED.

- 10. Council Comments:
 - What has been the town’s policy for water usage where pools are concerned?
 - Discussion regarding a shed for the landfill and the use of the shed for the rinks. Staff to look into.
 - Staff to seek advice on the wording of the surplus land for sale as it is land locked without frontage.

MOTION NUMBER: 2024-32

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPES

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE FEBRUARY 5, 2024 DISBURSEMENT SHEET IN THE AMOUNT OF \$150,714.61, NOTING THAT FOR ANY MEMBER OF COUNCIL WHO HAS DECLARED A PECUNIARY INTEREST WITH REGARD TO ANY ACCOUNT, THEIR APPROVAL IS BASED ON THIS ACCOUNT(S) BEING EXCLUDED FROM THE TOTAL ACCOUNTS PAYABLE. **CARRIED.**

12. Bylaws/Tenders/Agreements:

- a) New Bylaw to amend Bylaw 2023-28
Section 2(a) amended to read as follows: *A per diem equal to the supported CRA daily rate shall be paid prior to attending "day" seminar / workshop / conference.*
Section 2(b) amended to read as follows: *Mileage allowance shall be paid at the posted CRA mileage rate for the travel period in which the expense occurred.*

MOTION NUMBER: 2024-33

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO AMEND BYLAW NO. 2023-28 WITH RESPECT TO EXPENSE ALLOWANCES. ITS NUMBER SHALL BE 2024-04. **CARRIED.**

- b) New Bylaw, Agreement to provide accommodations at the Bruce Mines Community Hall as per the Retirement Homes Act, 2010. Light Haven requires a location in case of a temporary evacuation.

MOTION NUMBER: 2024-34

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO ADOPT AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF BRUCE MINES AND LIGHT HAVEN HOME INCORPORATED FOR TEMPORARY EMERGENCY ACCOMMODATIONS - NO BEDS AVAILABLE OR PROVIDED. ITS NUMBER SHALL BE 2024-05. **CARRIED.**

13. New Business:

- a) FONOM - May 6, 7, 8, 2024, Sudbury Ontario. Full delegate package \$400 per person plus travel expenses and per diem. Resolution.

MOTION NUMBER: 2024-35

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE ATTENDANCE OF 2 COUNCIL MEMBERS AT THE 2024 FONOM CONFERENCE IN SUDBURY, MAY 6, 7 & 8, 2024 AT A COST OF \$400 PER PERSON (+HST) PLUS TRAVEL EXPENSES AND PER DIEM.

CARRIED.

- b) P & D Antonello, 6 Atlantic. Email request regarding number of base units billed on water. Resolution.

MOTION NUMBER: 2024-36

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPES

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF PAUL AND DEBORAH ANTONELLO TO HAVE THEIR WATER/SEWER BILL REDUCED TO ONE BASE UNIT.

CARRIED.

- c) Surplus property request. Roll # 60500 Plan 625, Rocky Knoll South of Lots 275 & 276.

MOTION NUMBER: 2024-37

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES DECLARES THE FOLLOWING PROPERTY SURPLUS, AND ADVERTISES IT FOR SALE: ROLL #60500 - PLAN 625, ROCKY KNOLL SOUTH OF LOTS 275 & 276.

CARRIED.

- d) Rising Municipal Insurance Costs - Support for the Municipality of Asphodel Norwood.

MOTION NUMBER: 2024- 38

MOVED BY: COUNCILLOR STOPES

SECONDED BY: COUNCILLOR ROCK

WHEREAS THE TOWN OF BRUCE MINES ANNUAL INSURANCE PREMIUMS HAVE INCREASED FROM \$49,742 TO \$82,839 FROM 2020 TO 2024; AND WHEREAS THESE ANNUAL INCREASES ARE UNSUSTAINABLE AND DIVERT FUNDS FROM CRITICAL MUNICIPAL SERVICES AS ONE OF THE MOST SIGNIFICANT CONSTRAINTS IN LIMITING YEARLY TAX LEVY INCREASES;

AND WHEREAS ONTARIO MUNICIPALITIES ARE EXPERIENCING HIGHER INSURANCE RATES AT EACH RENEWAL WITH LIMITED ACCESS TO INSURANCE PROVIDERS WILLING TO QUOTE ON MUNICIPAL INSURANCE NEEDS;

NOW THEREFORE *BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES* SUPPORTS THE CORRESPONDENCE DATED DECEMBER 22, 2023 FROM THE MUNICIPALITY OF ASPHODEL NORWOOD REGARDING RISING MUNICIPAL INSURANCE COSTS AND DIRECTS THE MUNICIPAL ADMINISTRATOR TO SEND A LETTER OF SUPPORT TO THE MUNICIPALITY OF ASPHODEL NORWOOD, MICHAEL MANTHA MPP, CAROL HUGHES MP, AND THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO).

CARRIED.

14. Communications:

- a) Gillan Richards, Letter of Concern, *Impact of planned generation, distribution and storage of electricity on municipalities in the Algoma District.*
- b) The Corporation of the City of Sarnia - Resolution regarding Carbon Tax
- c) County of Prince Edward: Resolution pertaining to the replacement of fire trucks due to insurance requirements.
- d) Letter of Concern regarding Regional Public Health Ontario Laboratories
- e) Ministry of Natural Resources and Forestry - Crown Land Disposition in Northern Municipalities.
- f) Ministry of Agriculture, Food and Rural Affairs - The Rural Economic Development (RED) program.
- g) FONOM - regarding amendment to the *Occupational Health and Safety Act* to clarify the definition of "Employer".

15. Closed

MOTION NUMBER: 2024-39

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES PROCEEDS INTO CLOSED SESSION AT 8:58 PM TO CONSIDER THE FOLLOWING SUBJECT MATTER IN ACCORDANCE WITH THE MUNICIPAL ACT.

- S.239(2)a) the security of the property of the municipality or local board;
- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition of land for municipal or local board purposes;
- d) labour relation or employee negotiations;
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- g) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
 - k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
- S.239(3) subject matter relates to the consideration of a request under the MFIPP if the council, board, commission or other body is the head of an institution for the purposes of that Act.
- S.239(3.1)1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1) **CARRIED.**

MOTION NUMBER: 2024-40

MOVED BY: COUNCILLOR STOPE

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES HEREBY RETURNS TO OPEN SESSION OF COUNCIL AT 9:30 P.M. **CARRIED.**

THE MUNICIPAL ADMINISTRATOR SUPPLIED A TRAINING MODULE REGARDING COMMITTEE OF ADJUSTMENT - MINOR VARIANCE APPLICATIONS AND PROCEDURES.

16. Confirmatory By-law

MOTION NUMBER: 2024-41

MOVED BY: COUNCILLOR STOPE

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF THE MEETINGS JANUARY 22, 2024 AND FEBRUARY 5, 2024. ITS NUMBER SHALL BE 2024-06. **CARRIED.**

17. Adjourn

MOTION NUMBER: 2024-42

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR STOPE

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES DOES NOW ADJOURN AT 9:37 P.M., TO MEET AGAIN ON MARCH 4, 2024, OR AT THE CALL OF THE MAYOR. **CARRIED.**

MAYOR - Lory Patteri

MUNICIPAL ADMINISTRATOR - Judy Davis