



The Corporation of the Town of Bruce Mines

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MAYOR: LORY PATERI
MUNICIPAL ADMINISTRATOR: JUDY DAVIS

MINUTES OF MARCH 6, 2023 COUNCIL MEETING IN THE BRUCE MINES MUNICIPAL BUILDING AT 7:00 PM.

PRESENT:

MAYOR LORY PATERI

COUNCILLORS - MARIOLA MORIN, JODY ORTO, SHANE ROCK

VIA ZOOM - COUNCILLOR JAMIE STOPES

MUNICIPAL ADMINISTRATOR JUDY DAVIS

PUBLIC WORKS OFFICER TOM PHILLIPS

OBSERVERS - RICHARD O'HARA, FRED MAHONEY AND MASON WATSON

1. Call to order at 7:00 p.m. in the Bruce Mines council chambers.
2. Declarations of Conflict of Interest: COUNCILLORS MORIN, ORTO AND ROCK
3. Approval of Agenda

MOTION NUMBER: 2023-58

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE AGENDA FOR THE REGULAR MEETING OF COUNCIL MARCH 6, 2023. CARRIED.

4. Committee of Adjustment/
Council of the Whole: a)
5. Delegations: Via Zoom a) Donald and Amy Frigault - Re: 8 MacDonal Street. Per email and Delegation Form. Delegation is inquiring as to the use of MacDonal Street as access. Delegation is suggesting they will maintain MacDonal street. Currently and historically, a snowmobile trail, the town will seek legal advice on the benefits and liabilities of this request.
6. Reports:

- I) PWO I) a) Flashing sign for speed warning. Pre-consultation received. Application for Encroachment Permit pending. Location of each sign needs to be determined for the permit application. Resolution.

MOTION NUMBER: 2023-59

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES PROCEEDING WITH THE APPLICATION FOR AN ENCROACHMENT PERMIT RE FLASHING SPEED WARNING SIGNS, INCLUDING ANY APPLICABLE FEES. CARRIED.

- b) Parking issues along Hwy 17 in town. Email from Councilor Rock. OPP have been notified of the issue.
- c) Plummer Additional Resolution requesting Bruce Mines plow Trunk Road. Resolution.

MOTION NUMBER: 2023-60

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

WHEREAS THE TOWN OF BRUCE MINES HAS BEEN PLOWING A PORTION OF TRUNK ROAD, EVERY OTHER YEAR, DUE TO THE LAGOONS AND CEMETERY, AND

WHEREAS PLUMMER ADDITIONAL HAS TWO RESIDENTS ON THIS SAME PORTION;

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES IS EAGER THAT THE WINTER MAINTENANCE SCHEDULE CURRENTLY IN PLACE REMAIN THE SAME. THE TOWN OF BRUCE MINES WILL CONTINUE TO PLOW THE SECTION OF COPPER BAY ROAD LOCATED IN BRUCE MINES. CARRIED.

MOTION NUMBER: 2023-61

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE PURCHASE AND INSTALLATION OF 30 LED LIGHTS. CARRIED.

- II) CBO/Zoning I) a)
- III) Clerk I) a) Resolution. Clerk's report item #2 a) software and b) hardware recommendation

MOTION NUMBER: 2023-62

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN

OF BRUCE MINES APPROVES THE RECOMMENDATION OF ALGOMA BUSINESS COMPUTERS TO UPGRADE TO MICROSOFT 365 FOR ADDITIONAL BACK UP/SECURITY FOR ALL OFFICE COMPUTERS AT A COST (INCLUDING ADDITIONAL HARDWARE & INSTALLATION) OF \$3,948.95 + TAX; AND ALSO APPROVES THE ANNUAL SUBSCRIPTION COST FOR MICROSOFT 365 OF \$1,477.20 + TAX (INCLUDING ALL 10 EMAILS AND 4 WORK STATIONS) PLUS INSTALLATION.

CARRIED.

MOTION NUMBER: 2023-63

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES ACCEPTS ESTIMATE #1125 FROM MIRAMAR DESIGN STUDIO INC., DATED FEBRUARY 1, 2023 WITH THE FOLLOWING OPTIONS: WEB DEVELOPMENT — SETUP & DESIGN, WEB DEVELOPMENT — ADVANCED CMS, WEB DEVELOPMENT — GRAPHIC DESIGN AND CONTENT FOR A TOTAL OF \$7,500 (+TAX). THE TOWN ALSO ACCEPTS THE WEB SITE HOSTING WITH SSL WITH AN ANNUAL FEE OF \$540.00 (+TAX). FOR BUDGET PURPOSES IT IS RECOMMENDED THAT THIS COST BE TAKEN FROM THE MODERNIZATION FUND RESERVE.

CARRIED.

- b) Resolution. Clerk's report item #9
Treasurer's recommendation

MOTION NUMBER: 2023-64

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES IS IN AGREEMENT WITH USING THE BALANCE OF TRAP ROCK SURPLUS FUNDS IN THE AMOUNT OF \$17,643.51 TO BE ALLOCATED TO AN ACCRUED HOLIDAY/RETIREMENT RESERVE.

CARRIED.

- 7. Minutes:
 - a) Regular Meeting February 6, 2023.
Resolution

MOTION NUMBER: 2023-65

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 6, 2023, AS PRESENTED.

CARRIED.

- 8. Old Business:
 - a) Canada Day. Resolution

MOTION NUMBER: 2023-66

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES DEFERS HOSTING FIREWORKS ON CANADA DAY 2023 IN SUPPORT OF CASS' 50TH REUNION.

CARRIED.

9. Committee Reports:

- I) Admin/student/hall:
 - a) Microsoft Office 365 Business Premium Quotations received. Per Clerk's Report #2 Recommendation to protect office and upgrade system.
 - b) H.S. Trefry Centre to use the hall on Tuesdays while Bruce Station is under construction. Resolution.

MOTION NUMBER: 2023-67

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF THE H.S. TREFRY CENTRE TO USE THE BRUCE MINES COMMUNITY HALL ON TUESDAYS FOR THEIR DAY-OUT PROGRAM WHILE THE BRUCE STATION HALL IS UNDER CONSTRUCTION. CARRIED.

- c) Email - thank you to Councillor Stopes regarding concern for speeders through town.
- d) Policy & Procedures Manual Section D. Staff - iii) Bereavement. Amendment to add the wording to clarify the time allotted for taking bereavement days off. Resolution.

MOTION NUMBER: 2023-68

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES A REVISION TO THE TOWN'S BEREAVEMENT POLICY (SECTION D. STAFF - iii) STATING THAT ALL BEREAVEMENT DAYS MUST BE TAKEN NO LATER THAN 12 MONTHS FOLLOWING THE LOSS OF A SPOUSE, PARENT OR CHILD; AND THAT BEREAVEMENT DAYS, IF NOT TAKEN, WILL BE FORFEITED AND NOT HELD OVER OR ADDED TO VACATION DAYS OR HOLIDAYS. CARRIED.

- ii) Fire Dept.:
 - a) Application has been received by M Silva to be added as a new member. Resolution

MOTION NUMBER: 2023-69

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE APPLICATION OF MANUEL SILVA AS A NEW MEMBER OF THE BRUCE MINES VOLUNTEER FIRE DEPARTMENT. CARRIED.

MOTION NUMBER: 2023-70

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF THE BRUCE MINES VOLUNTEER FIRE DEPARTMENT FOR THE PURCHASE OF MOTOROLA PORTABLE RADIOS AT A COST OF UP TO \$6,000.00 USING THE DONATED FUNDS RECEIVED IN DECEMBER OF 2022. CARRIED.

MOTION NUMBER: 2023-71

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF THE BRUCE MINES VOLUNTEER FIRE DEPARTMENT TO ENROL FIREFIGHTERS IN REQUIRED CERTIFICATION COURSES AS PER ALLOTTED BUDGET AT AN ESTIMATED COST OF \$2,000.00, PLUS EXPENSES. CARRIED.

- iii) Health Centre/
Huron North West:
- a) Quotation has not been received yet for malfunctioning dampers. Another site visit has been planned. Furnace system is 15 years old. Call into S&T to get another opinion on eliminating the louvers. No solution has been found at this time.
 - b) Algoma Public Health - nominations for a "Public Health Champion" Suggestion to nominate the FHT Expansion Working Group. Resolution.

MOTION NUMBER: 2023-72

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES NOMINATES THE FAMILY HEALTH TEAM EXPANSION WORKING GROUP FOR THE 2022 PUBLIC HEALTH CHAMPION AWARD, AS PRESENTED BY ALGOMA PUBLIC HEALTH. CARRIED.

- c) Renovations to the Health Centre Clinic Resolution.

MOTION NUMBER: 2023-73

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES AGREES TO CONTINUE NEGOTIATING WITH THE HEALTH CENTRE CLINIC FOR RENOVATIONS. CARRIED.

- iv) Library:
- a) Minutes of meeting held February 9, 2023

- b) Plummer Additional resolution carried supporting Barbara Moulton's appointment to the BMPA Library Board.
- c) Resignation. Melissa Allard (Chief Executive Officer) effective March 31, 2023
- v) Culture and Tourism:
 - a) Minutes of Committee meeting February 7, 2023
 - b) See 12 c) By-law # 2018-06 amended fees
 - c) Advertisement has been placed on website and advertised in the Sentinel for an Operations Manager for the Campground / Marina and Mine Shaft
 - d) Advertisement has been placed on website and advertised in the Sentinel and posted at CASS for Summer Students - Attendants
- vi) Planning:
 - a) OTR - Correspondence from the MTO has confirmed OTR's traffic study and has reviewed and accepted. No improvements to the highway are necessary.
 - b) Downtown development: Beautification proposal for 2023. Resolution

MOTION NUMBER: 2023-74

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES ACCEPTS THE DOWNTOWN DEVELOPMENT BEAUTIFICATION PROPOSAL FOR 2023. COUNCIL AGREES TO REVIEW QUOTATIONS AS THEY BECOME AVAILABLE. CARRIED.

- vii) Recreation:
 - a) Minutes of meeting held February 5, 2023
 - b) Triathlon traffic control for Hecla and Bruce Bay Road. Resolution

MOTION NUMBER: 2023-75

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST TO ALLOW TRAFFIC CONTROL AT THE CORNER OF HECLA AND BRUCE BAY ROAD FOR THE COPPER TOWN TRIATHLON, JULY 23, 2023. CARRIED.

- viii) Tri-Neighbours:
 - a) Minutes of meeting held February 8, 2023

- b) Pilot project: to open the waste management site on Wednesdays from 3pm to 7pm from April 1, 2023 to November 30, 2023.
 - c) 2022 metal removal proceeds \$1,542.41
 - d) AECOM - letter regarding Waste Collection Landfill Operations and Recycling Collection Contracts: Annual Price Adjustment
- ix) Water/Wastewater/OCWA:
- a) SGS Certificate of Analysis
 - b) 2022 Management Review Minutes accepted as presented. Resolution.

MOTION NUMBER: 2023-76

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES ACCEPTS THE 2022 MANAGEMENT REVIEW MINUTES (DWQMS), AS PRESENTED BY ONTARIO CLEAN WATER AGENCY. CARRIED.

- c) See 12 d. New By-law Operational Plan (in office and sent via email) Signed Commitment and Endorsement

10. Council Comments:

11. Disbursements: a) March 6, 2023. Resolution.

MOTION NUMBER: 2023-77

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE MARCH 6, 2023 DISBURSEMENT SHEET IN THE AMOUNT OF \$90,481.63 NOTING THAT FOR ANY MEMBER OF COUNCIL WHO HAS DECLARED A PECUNIARY INTEREST WITH REGARD TO ANY ACCOUNT, THEIR APPROVAL IS BASED ON THIS ACCOUNT(S) BEING EXCLUDED FROM THE TOTAL ACCOUNTS PAYABLE. CARRIED.

12. Bylaws/Tenders/Agreements: a) As per the Funeral, Burial and Cremation Act. Notice was placed in the Sentinel February 15th, 2023 and notices placed at the cemeteries themselves for 4 weeks. Proceed with submitting draft Bylaws to Bereavement Authority of Ontario for approval. Resolution.

MOTION NUMBER: 2023-78

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE SUBMISSION OF DRAFT BYLAWS TO THE

BEREAVEMENT AUTHORITY OF ONTARIO (CEMETERY MAINTENANCE AND MANAGEMENT AND CEMETERY FEES) FOR TRUNK ROAD CEMETERY AND TAYLOR STREET CEMETERY IN THE TOWN OF BRUCE MINES. CARRIED.

- b) FCM - Asset Management Plan funding approval and Grant Agreement (in office and via email) to be approved and signed. Schedule A. Resolution.

MOTION NUMBER: 2023-79

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO ADOPT A GRANT AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF BRUCE MINES AND FEDERATION OF CANADIAN MUNICIPALITIES (FCM). ITS NUMBER SHALL BE 2023-11. CARRIED.

- c) Bylaw # 2018-06 amend the Bylaw to reflect the committee's new fees schedule for the campground. Attached. Resolution

MOTION NUMBER: 2023-80

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES AMENDS FEES AND CHARGES BYLAW 2018-06, SCHEDULE "D", BRUCE MINES CAMPGROUND RATES WITH UPDATED RATES FOR 2023. CARRIED.

- d) New Bylaw. Operational Plan (in office and emailed) Signed Commitment and Endorsement. Resolution.

MOTION NUMBER: 2023-81

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO ADOPT AN AGREEMENT FOR AN OPERATIONAL PLAN BETWEEN THE CORPORATION OF THE TOWN OF BRUCE MINES AND ONTARIO CLEAN WATER AGENCY. ITS NUMBER SHALL BE 2023-12. CARRIED.

13. New Business:

- a) Bruce Mines Lions Club 50th Anniversary Charter Night. April 22, 2023. Resolution

MOTION NUMBER: 2023-82

MOVED BY: COUNCILLOR ROCK

SECONDED BY: COUNCILLOR ORTO

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE ATTENDANCE OF 1 COUNCILLOR AND PLUS 1, (INCLUDING TICKET COST) AT THE BRUCE MINES LIONS CLUB 53RD ANNIVERSARY CHARTER NIGHT APRIL 22, 2023 AT THE LIGHTHOUSE LOUNGE, BRUCE MINES. **CARRIED.**

- b) Algoma Power Inc. Community Delegation Meetings. Draft agenda attached. Resolution

MOTION NUMBER: 2023-83

MOVED BY: COUNCILLOR ORTO

SECONDED BY: COUNCILLOR MORIN

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE DELEGATION OF ALGOMA POWER INC. REPRESENTATIVE(S) AT AN UPCOMING MEETING (PRIOR TO MAY 31/23) FOR THE 2023 COMMUNITY DELEGATION MEETING (10-20 MINUTES). **CARRIED.**

- c) Request for a memorial garden in the waterfront park. Resolution

MOTION NUMBER: 2023-84

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES APPROVES THE REQUEST OF CATHY BENNETT FOR THE INSTALLATION OF A MEMORIAL GARDEN BENCH AND TREE AT THE BRUCE MINES WATERFRONT IN MEMORY OF N. BRUCE KENNY, A LONG-TIME RESIDENT OF BRUCE MINES. **CARRIED.**

14. Communications: INFORMATION

- a) Bruce Mines & District Chamber of Commerce Social Events Calendar
- b) Ontario Association of Property Standards Officers Inc.
- c) FONOM - course
- d) Ministry of Infrastructure - SRN-CTL-309 Portion of Asset Disposal
- e) County of Huron - Call to action: Review of the Cannabis Act
- f) OSUM - Ontario Small Urban Municipalities Conference
- g) FONOM - joins with Police Departments and Police Associations to discuss Catch and Release
- h) FONOM - Nomination Letter and Application Form - Executive Award

15. Closed

16. Confirmatory By-law

MOTION NUMBER: 2023-85

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES GIVES FIRST, SECOND AND THIRD READING AND FINALLY ENACTS AND PASSES A BYLAW, BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF THE MEETING MARCH 6, 2023. ITS NUMBER SHALL BE 2023-13. CARRIED.

17. Adjourn

MOTION NUMBER: 2023-86

MOVED BY: COUNCILLOR MORIN

SECONDED BY: COUNCILLOR ROCK

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRUCE MINES DOES NOW ADJOURN AT 9:12 P.M., TO MEET AGAIN ON APRIL 3, 2023, OR AT THE CALL OF THE MAYOR. CARRIED.

MAYOR - Lory Patteri

MUNICIPAL ADMINISTRATOR - Judy Davis